**Group Code of Conduct and Quality Document**

**Group Members**

Jordan Delaney w16015149

Aows Rashad w16024005

Lee Hayley w16014111

**Code of Conduct**

1. Meetings will be during or after our Wednesday morning sessions at 9.00am in Sandyford Building room 212. Any group member who can’t attend should let the group know in advance.
2. Work versions will be shared using GITHUB, all new versions of code will be pushed there for all the group to access.
3. All documentation will follow the styling laid out in the quality document below.
4. If two members of the group disagree on an issue the third member will impartially make a decision to resolve the problem.
5. Deadlines will be set by the project manager, failure to meet the deadlines will result in negative feedback reported in the weekly logs.
6. All code must follow house rules set out in quality document below.
7. Zero tolerance for abusive behaviour towards any members of the group.
8. Refrain from speaking on behalf of the project manager.
9. Promptly submit to the group any information that could assist in the completion of the project.
10. All deadlines given will be realistic and any reason for not being able to complete a deadline on time will be given as soon as possible.

**Quality Document**

Front Type for documents will be Arial at size 12, headings size 14 and bold and sub headings size 12 and bold.

Any background must be a pastel coloured linear gradient.

All work will be pushed to the GITHUB Repository – (address)